

**TOWN OF ELSMERE
PLANNING COMMISSION
MEETING MINUTES
July 2, 2013
6:30 P.M.**

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

ROLL CALL:

Chairman Lindell – Present
Commissioner Hurst – Present
Commissioner Anderson – Present
Commissioner Swain – Present
Commissioner Skipski – Present
Commissioner Favreau – Present
Commissioner Backer – Absent

APPROVAL OF MINUTES:

Approval of the Minutes from the May 7, 2013 Planning Commission Meeting

ACTION: Commissioner Anderson made a motion to approve the Minutes from the May 7, 2013 Planning Commission Meeting as transcribed. The motion was seconded by Commissioner Skipski.

VOTE: 4 in favor with 2 absent and 1 abstained Motion carried

NEW BUSINESS:

Review Petition 13-03 Tax Parcel # 1900-400-039

Amy Lane introduced herself as the resident of 2 Poplar Ave. She stated her reasons for needing to rebuild her garage.

Chairman Lindell asked if the garage was to be built to a smaller size.

Ms. Lane stated it would be.

Kurt & Jenn Holstein, residents of 5 Poplar Ave., as well as Theresa Baldwin of 1 Chestnut Ave., all stated they were not opposed to Ms. Lane petition.

Councilwoman Personti, as well as, Mayor Burg urged the Planning Commission to recommend approval of the petition.

ACTION: Commissioner Favreau made a motion to recommend approval of Petition 13-03 to the Board of Adjustment. The motion was seconded by Commissioner Skipski.

VOTE: All in favor with two absent Motion carried

Review Petition 13-04 Tax Parcel # 1900-400-038

Denice Fioravanti introduced herself as the owner of 2 ½ Poplar Ave. She went on to state the reasons for needing to rebuild her garage.

Chairman Lindell asked if the garage was to be built exactly the same as the previously existing one.

Ms. Fioravanti stated it was.

*Commissioner Swain entered the meeting at 6:50pm.

Councilwoman Personti, as well as, Mayor Burg urged the Planning Commission to recommend approval of the petition.

ACTION: Commissioner Skipski made a motion to recommend approval of Petition 13-04 to the Board of Adjustment. The motion was seconded by Commissioner Anderson.

VOTE: 5 in favor with 1 absent and 1 abstained Motion carried

Review Petition 13-05 Tax Parcel # 1900-400-537

Amanda Longacre introduced herself as a representative from Billion Law. She stated the main reason for the petition was because clients were having trouble finding the law firm. She said that they felt if the office was indicated with the name in the offices windows, it would alleviate the problem.

Chairman Lindell asked if the sign was to be reflective in any way as it may distract or bother passing motorists.

Ms. Longacre said it would not be reflective.

Chairman Lindell asked if they were proposing more than one sign.

Ms. Longacre stated they were proposing one to be placed on one window of the front of the building, as well as, one to be placed on one window of the side of the building.

ACTION: Commissioner Anderson made a motion to recommend approval of Petition 13-05 to the Board of Adjustment. The motion was seconded by Commissioner Skipski.

VOTE: All in favor with 1 Absent Motion carried

OLD BUSINESS:

Review of the Comprehensive Plan

A brief discussion was held regarding where the Town is at with the Comprehensive Plan.

ITEMS SUBMITTED BY CHAIRMAN AND BOARD MEMBERS:

None

PUBLIC COMMENT:

None

ADJOURNMENT:

ACTION: A motion was made by Commissioner Swain to adjourn. Commissioner Hurst seconded the motion.

VOTE: All in favor with two absent Motion Carried

At this time the meeting was adjourned.

These minutes summarize the agenda items and other issues discussed at the July 2, 2013 Planning Commission Meeting. Votes are recorded accurately. The audio tape(s) of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio tape(s) may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.

CHARLES LINDELL, CHAIRMAN

LEON BACKER, SECRETARY